## MINUTES OF WOULDHAM PARISH COUNCIL MEETING TUESDAY 1st February 2022 AT 7.30PM WOULDHAM VILLAGE HALL

Present: Cllr Bell, Cllr Parris, Cllr Buchanan, Cllr Savaryn, Cllr Baker, Cllr Rimmington,

BCllr Dalton, BCllr Davis and 1 member of public

1.	APOLOGIES: Cllr Marr	
2.	MINUTES – EGM Precept meeting	
	The minutes of the Parish council meeting held on 11 <sup>th</sup> January were proposed by Cllr Savaryn and	
	seconded by Cllr Buchanan to be a true record of proceedings. It was agreed by all other councillors	
	that the minutes were to be signed by the Chairman.	
2.1	MINUTES – Monthly Parish Council meeting	
	The minutes of the Parish council meeting held on 11 <sup>th</sup> January were proposed by Cllr Parris and	
	seconded by Cllr Savaryn to be a true record of proceedings. It was agreed by all other councillors that	
	the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES	
	Members agreed that any other matters arising from the minutes would be dealt with under the	
	appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST	
	NONE	
5.	EXTERNAL REPORTS	
5.1	<b>Borough Councillor</b> : Verbal: BCllr Davis advised that the Bushy wood application has been validated	
	and is now in the public domain and available for comment for three weeks until 21st February in this	
	case. Cllr Parris queried the process planning would go through. BCllr Davis explained that the	
	application has to be submitted, it's then checked by Officers who validate it and then goes on List B	
	and sent to Parish Clerks. There is then 21 days for it to be potentially 'called in' and for comments can be made. He noted that this application will probably come before area 3 because of its size. Cllr	
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	Buchanan queried the fact that closing Bull Lane had been included but Alex Hill has not been	
	mentioned. BCllr Davis explained that this is the first application to see if they can apply for the 950	
	houses then other applications will be made for specifics. This is the outline permission. Small	
	applications have 56 days, but this scale is supposed to be decided in 13 Weeks, 91 Days (Peters	
	Village took 2 years and this is not abnormal). Cllr Buchanan noted that the link for the road	
	information didn't work on the planning portal. BCllr Davis confirmed that it can now be accessed.	Note
	Cllr Buchanan also queried whether the roads will be adopted. BCllr Davis suggested that this should	Planning
	be highlighted and included in any comments. However, KCC are responsible for adopting the roads.	Committee
	It was noted that the bridge had not been adopted although roads each side have been. BCIIr Dalton	
	also noted that KCC have to agree for the roads to be adopted using a very specific criteria and that	
	unadopted roads will be have to be maintained by the maintenance company who will charge the	
	residents. Cllr Bell noted that parking spaces at Bushy Wood were still only maximum of 2 for a 5-bed	
	house. BCllr Davis noted that with the rejected local plan, the Area 3 Committee had changed the	
	parking from 1.5 maximum to 1.5 minimum spaces. It is hoped that this can be done in the new Plan	
	BCllr Dalton updated on the planning query regarding Murdock Grove. He has asked officers for a	
	meeting as they are currently minded to approve planning for the conversion of a car-port. He sent	
	letter on 28/1 raising concerns with application which may blight the area. He called it in on 12/11.	
	But he understands that it doesn't mean every application would be rejected if off-road parking could	
	be maintained. Cllr Baker felt that it could set a precedent with more being converted, causing	
	increased parking problems. Cllr Dalton advised that each application has to abide by planning law as	
	well as covenants. Cllr Bell was of the opinion that the car ports were too far away from the houses	
	to achieve proper usage.	
	Clin Dimensionate in colored to the three managements little for the advantage of the Device and the Author Street	
	Cllr Rimmington asked who has responsibility for unadopted roads. BCllr Davis advised that it would	
	be the management company's responsibility and this would be paid for through service charges. Cllr	
	Signed Date	

Rimmington was concerned that Trenport (as the land owner) could introduce parking fines similar to the situation in Leybourne Lakes as no local authority has the power to enforce parking on unadopted roads. BCIIr Dalton asked that a report is compiled about all the issues for him to take forward. BCIIr Dalton noted that he was saddened to read CIIr Bells comments regarding PPP meetings in previous meeting. He has received feedback of positive chairing and that it is now a very different meeting to previously. He wants to ensure all Parish Councils have a say and feels that the connection is not as good as it should be. He needs information to make sure it is relevant. Cllr Baker noted that ones he has attended seemed to be just for Borough Councillors. BCllr Dalton confirmed that he will ensure that everyone will be able to speak and he will not allow it to be dominated by a few individuals. Also, the new set up has limited the number of Borough Councillors who can attend. Cllr Baker queried whether it will be back at the Chambers at West Malling. BCllr Dalton confirmed that next meeting would be. Future meetings will alternate as per the schedule. County Councillor: Newsletter is now available online. KCllr Kennedy has passed information 5.2 regarding the consultation on the one-way system to Ryan Shiel at KCC. Ryan will then deal directly with the PC to see if it moves forward. If the PC decide to proceed, we can ask what else could be done or adjustments. However, there is a caveat that if we start looking at a totally different scheme, it will eat into the funding allocated. Cllr Bell suggested that we make sure that we don't throw everything out, i.e. we could suggest one way just along the High Street, we also need to consider the impact on Peters Village (PV) residents. Cllr Baker felt that it wouldn't necessarily affect PV residents as many use the Bridge or Court Road. He was also concerned that it will be put onto the Parish Council who would get the backlash regarding any decisions. Cllr Bell explained that the Parish Council could only agree to go to full consultation, it would still be for residents to decide. PCSO report: Received 5.3 Neighbourhood Watch Scheme: Cllr Rimmington noted that the amount of vandalism is still rising. The Police are aware of the situation, however priorities and resourcing limit the opportunity for them to deal with low level crime. Cllr Bell noted that a bench has now been damaged on the Rec. He also noted that the reward would not be possible to individuals under Council Rules, but a donation could be made to the Neighbourhood Watch or a third party. Cllr Rimmington has, in the past, walked around the village with the PCSO, raising areas of concern and hopes this can continue. Although of late, this has not happened. He has also walked around as NHW, although he has to be careful as this could be portrayed as vigilantism. Cllr Rimmington advised that the PSCO holds regular surgeries in Snodland which are open to take any feedback or pass on any information 6. MEMBERS OF THE PUBLIC. 6.1 Electrical junction box is hanging at head height along Wouldham Road, to Winchester. A suggestion was made to formally thank Mav Campbell and the Little Pickers for their work around 6.2 Peters Village, Mr Evans, doing his Duke of Edinburgh for clearing School Lane and Alison Currin for Clerk the Knowle. Would it be possible to adopt the strip of land at the back of their houses along the high street? Clerk 6.3 noted that KCC said that it is a service strip which have ducts running along them which they may need access to. Cllr Parris remembered that a previous chairman had said that it has already been given to the residents. Cllr Bell advised that this was not the case as it is part of the devolved maintenance from KCC. Cllr Savaryn remembered that when Oldfield was built, they were given the opportunity to have rear access. It was felt that this may only be an easement. If individuals have Clerk built over the area, they may have done so without KCC permission. The MOP said that a bag of rubbish which looked to contain drugs paraphernalia had been thrown into her garden and because this area looks a mess it is so treated badly with rubbish being dumped and dog fouling. Cllr Bell advised that the area will be looked at. 7. **PLANNING** 7.1 Planning applications considered and commented upon by the Planning Committee: a) 21/03365/FL Rock containment fences to north east boundary of Peters Village Cllr Bell read report sent to the planning committee for comment. It states that the Parish Council has no objections on safety grounds, but if the developer had not taken away the

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7.2	trees, the integrity of the bank could have been maintained. Her also suggested a clause to indemnify against any damage or injury caused by future landslides. The Planning Committee to review and confirm comments with Clerk to send to TMBC Planning.  b) 21/02606/FL 118 High Street - withdrawn as the buddleia needs to be removed. Resident noted that another property has been given permission under permitted development and there seems to be a general inconsistency regarding planning permissions around the Parish.  Planning Consent Issued  a) 20/03038/FL School Lane Energy reserve, consent given with conditions. Cllr Parris noted that some people park at the current entrance, Cllr Bell advised that it looks as if the current entrance would stay with an additional entrance further up.	Planning Committee /Clerk
8.	Roads, Footpaths & Lighting	
8.1	<b>Street light on Hall Road</b> . As Clarion has dealt with the request from KCC to prune the trees, contact has been made directly with them and they have advised it is on their schedule to complete before the leaves start forming.	
8.2	<b>Substation:</b> Cllr Bell has spoken to UK Power again. They advise that green fencing will start next week and as soon as that is done, we can get someone to fix the light. Cllr Rimmington noted that the bulb had fallen out and a cherry picker will be needed to replace. Clerk reminded all that there was already agreement to replace if the unit is beyond repair.	
8.3	<b>Poo Bin, Hall Road:</b> Cllr Bell has spoken to TMBC who will schedule it to be fixed. Cllr Parris has also spoken with the people who clear the bins who confirmed it was being dealt with.	
8.4 8.5	<b>Sign post by Bridge</b> : KCC are aware of this and are getting it replaced. <b>Bus stop:</b> The grant application was not successful this year. A request for it to be carried forward with adjustments was agreed by Council. The response KCC Public Transport is as follows 'KCC policy is to consider the relocation of existing bus stops when there are identified safety concerns. As there are concerns with the current established bus stop location, we wouldn't look to relocate the bus stop to accommodate a bus shelter. If an alternative type of shelter can be found that is suitable for the location the Council would look to support this by way of a bus shelter grant'.	
8.6	<b>Sleeping policeman:</b> bricks by Keepers Cottage Lane and Village Road are lifting. Cllr Baker to send photos to clerk to report. He noted that contractors have said that they were not meant for high traffic volumes along the roads and that parking on one side causes all traffic to travel on the other side. He wondered whether double yellow lines could be introduced. BCllr Davis advised that there is a 2-year rolling programme to consider double yellow lines.	Cllr AB /Clerk
8.7	Bus service: KCllr Kennedy has been investigating the rumour that the 155 service would be withdrawn. His response from KCC is that they have had no notification but understand that it could be unviable, but Arriva have to give 70 days' notice. If that does happen KCC are obliged to go to tender for another service. Cllr Parris asked if notice is given could a new service is sourced whilst notice is being worked rather than at the end of the period to maintain continuity. Cllr Buchanan queried whether there could be an improved service. BCllr Davis noted that there is money available for a second service on a different route. However, Trenport are finding it difficult to progress. Clerk to ask KCC Andrew Kennedy to investigate.  Broken fence by the school. Mr Fitter, Headmaster has agreed to repair it.	
8.9	Portland Parking: Cllr Baker has been communicating with Ann Marie Church (resident) who asked to have parking bays in Portland, Cllr Parris advised that it could be a private road owned by the residents. Need to know the status of the road. Clerk to find out if it has been adopted and who owns it.  Graffiti: Graffiti on the light in Hall Road has been removed.	Cllr AB/Clerk
9.	Open Spaces	
9.1 9.2	Allotments: Cllr Parris noted that Andy Marr is the only Committee member to have a key. Clerk advised that she also has a set if needed. Cllr Parris understands that many people are giving their allotment up due to Trenports proposal to build on part of the allotments and also some allotment holders have received letters saying that they need to clear them up or they will be taken back by the	
	Allotment Association.	

Signed\_\_\_\_\_ Date\_\_\_\_\_

Recreation Ground: CIIr Parris reported that more people are driving to walk dogs in the recreation ground and 'poo' s'studion is getting bad. CIIr Rimmington had previously contacted ThABC about the possibility of training NHW to issue fixed Penalty Notices for dog fouling, as previously suggested by TMBC. Unfortunately, this had been put on hold. The Rocking Horse has been removed. The Car Park sign still needs to be re-sited next to the Car Park entrance to ensure it is readable for people using the Car Park. Clirs Parris and Bell to agree best site placement and cost. Clir Parris also noted that there is a post is hying by the substation which could be used, also a post in the ground near the small Rec gate that has nothing on it.  Gate on north side of play area needs adjusting as it doesn't shut. Clir Savaryn will have a look and adjust if possible.  PV Park: There has been reported vandalism to goal posts and benches as well as glass and dog poor. There is a concern from Councillors and residents that maintenance is being charged but little appears to be done. Clir Rimmington has requested statement of account for maintenance breakdown from the developers.  Clir Rimmington queried the progress of the MUGA. It is understood that there is a problem with the money transfers. Until adoption of the Bridge is sorted, they will not start the MUGA. KCC are holding money until they are happy with the bridge, when that happens the MUGA can start, but there are no timescales as of yet.  Clir Baker has spoken to Simon from Orchard Landscapes regarding the fixings from the damaged benched. He will cut them flush to make safe  Wouldham Common Need to arrange for a community litter pick in the spring.  Village Green - Discussions are taking place with Community Heartbeat Trust who the Parish Council adopted the Telephone box from in 2015. If we can confirm electric supply, we can put the defibrillator on or in there and also use the supply to light up the villages sign.  Nelson Road Green; Clir Parris has spoken to TMB			
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11.2	Both have green lights, but neither are heated. By having heated it prolongs the life of the unit. ALL	
11.2	AGREED to purchase necessary items and repairs if necessary.	Clerk
	<b>Life Buoys</b> : The two on Nelson Road belong TMBC and are checked monthly by them. PV Life Buoys	
	are checked by Cllr Rimmington who confirmed they are still sealed. The one at back of Rectory Close	
	could have been put there by Trenport who own the land. Clerk to contact Trenport to ask about	
	maintenance and suggest that if they update it, the PC will put it on their schedule for future	
11.3	maintenance.	
	Risk Assessments	
	Play Equipment - ROSPA already carried out	
	Village Hall current one done including COVID update, to be updated again once the	Cllr DP
	electrical work has been completed. new committee	CIII DP
	Open Spaces - Cllr Parris to draft a generic risk assessment to cover open spaces.	
13.	GENERAL VILLAGE BUSINESS:	
13.1	Community News Items: Recognition of people volunteering for the benefit of the Village. Benches	
	on recreation ground and any information to stop mindless vandalism. Jubilee, save the dates.	Clerk
13.2	Jubilee Update: 8.2k funding has been granted to support the Big Community Picnic so now full	CIEIK
	,	
15.	planning can go ahead to make a great day.	
13.	Administrative and Finance Matters	
	1. Signing of payment request - Done	
	2. Training Cllr Buchanan has completed 2 training courses in January. Levelling up and	
	Community Safety with KALC. Cllr Savaryn and Cllr Buchanan will be booked on Planning	Cllrs SB &
	Training in March.	MS
	3. Matters to be raised at other meetings	
	PPP - Either Cllr Baker or Bell will attend the next meeting.	Cllrs EB or
	KLC - 24 <sup>th</sup> Feb Cllr Bell will attend. He has asked for flood emergency information discussions	AB
	to be extended to all emergencies to help with our emergency planning.	
16.	CORRESPONDENCE: NONE	Cllr EB
17.		
	<b>DATE OF NEXT MEETING:</b> Tuesday 1 <sup>st</sup> March, 2023 in the Village Hall at 7.30pm	
18.	QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:	
18.1	There seems to be a large number of cones around the village. Suggest collection and put into the	All
10.1	container for future use.	, WI
18.2	Entrance to car park: 6 cars parked opposite increasing the difficulty of getting in and out. Cllr Bell	
	noted 3 were workers on the substation who couldn't get into the carpark. He advised them to call	Cllr EB
	him for access when needed.	CIII LD
18.3	Cllr Parris noted that when she notices something around the Parish, she lets all Councillors know, but	
	is unhappy to receive some curt responses saying that 'it's been dealt with'. She would like all	
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	reported issues sent around to all councillors and email correspondence could be more friendly. Cllr	
	Bell felt that if every issue completed/reported was circulated there would be too many and	A
18.4	important ones could get missed. We need to agree acceptable levels of communication.	ALL
10.4	Cllr Baker enquired whether we had any more Co-option applications. Clerk confirmed that it was just	Cl!
	the one and he will be invited to the next meeting.	Clerk
	I Ur Baker acked about the Dect heyes for DV. (Inc. has been installed, but thought a second one was	i
18.5	Cllr Baker asked about the Post boxes for PV. One has been installed, but thought a second one was	
18.5	agreed with Kaleb Carter at Post Office Distribution. Cllr Bell to investigate to see if there is an email	
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18.5	agreed with Kaleb Carter at Post Office Distribution. Cllr Bell to investigate to see if there is an email trail confirming agreement to supply.  Cllr Rimmington advised that he has requested for 1 day off a month with his employers to support	Cllr EB
20.	agreed with Kaleb Carter at Post Office Distribution. Cllr Bell to investigate to see if there is an email trail confirming agreement to supply.	Cllr EB

Signed	Date
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